



CHULA VISTA ELEMENTARY SCHOOL DISTRICT
District Advisory Council (DAC)
District English Learner Advisory Committee (DELAC)

Friday, December 4, 2020
9:00-10:30 a.m.
Virtual By-Laws Committee Meeting

MINUTES

1. **CALL TO ORDER/INTRODUCTION** – By-Laws Chairperson, Matthew Baker, opened the meeting at 9:05 a.m.
2. **ROLL CALL/QUORUM** – Quorum need not be established, as the composition of the By-Laws Committee is five DAC/DELAC members.
3. **ASSIGN ROLES: Note-Taker, Time Keeper, Chat Room Monitor** – Roles assigned as follows:

 Note-Taker: Patricia Pimentel
 Time Keeper: Marina Beltran
 Chat Room Monitor: Matthew Baker
4. **APPROVAL OF AGENDA** – Mr. Baker called for a motion to approve the agenda. Marina Beltran called a first motion and Nadia Rohlinger called a second motion. *MOTION PASSED.*
5. **APPROVAL OF MINUTES** – Mr. Baker called for a motion to approve the minutes of November 13. Nadia Rohlinger called a first motion and Matthew Baker called a second motion. *MOTION PASSED.*
6. **PUBLIC ORAL COMMUNICATIONS** – No comments.
7. **NEW BUSINESS** –
 - A. **Review of By-Laws Articles 4-10:** Mr. Baker led a review of Articles 4 through 6 of the DAC/DELAC By Laws. Suggested revisions to the By-Laws is included as Attachment 1.
8. **DISTRICT COMMUNICATIONS:** District Parent Engagement Liaison, Angelica Maldonado, stated she will send out resources and asked the Committee to share with others and on their social media.
9. **BY-LAWS COMMITTEE CHAIRPERSONS' REPORT** – No comments.
10. **ADJOURNMENT** – Mr. Baker adjourned the meeting at 10:49 a.m. Next virtual meeting is scheduled for Friday, January 8, 2021, from 9-10:30 a.m.

Matthew Baker
By-Laws Committee Chairperson

Patricia Pimentel
Recording Secretary