



New Online Registration



Step 1: What school are you with? _____

Note: Your login is your *school name* or some variation there of...

<https://tickets.thelivingcoast.org>

Login here! Enter your password in the box below:

Field Trips and Outreaches

NOT YET IN OUR PROGRAM? [APPLY NOW](#)

Step 2: How will you be arriving? (circle) **Click on the correct link!**

School Bus

Trolley / MTS

Parent Drivers

Walking

[SCHOOL BUS \(CVESD ONLY\)](#)

[OTHER TRANSPORTATION \(CVESD ONLY\)](#)

Step 3: What grade are you? How many classes are you registering for? (circle)

Find the correct one and click

ADD TO CART

1 K/TK Class

2 or more K/TK Classes

1 First-Third Grade Class

2 or more First-Third Grade Class

Fourth Grade or up

Kindergarten Program - 1 Class

Lower Elementary Program - 1 Class

Upper Elementary Program

Kindergarten Program - 2-3 Classes

Lower Elementary Program - 2-3 Classes

Step 4: What DATE(S)?

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					



The Registration Page



Step 5: Answer these questions:

1. Main teacher's first & last name. (Who's in charge???)
2. Arrival.
3. Which program you want. (Make sure you are picking the correct grade!)
4. Payment:
 - Most groups are "Pay at the Gate"
 - Contract schools (Feaster, Discovery only) chose "Check to be Mailed"

Important: ALL TEACHERS ARE RESPONSIBLE FOR GATHERING AND HAVING \$\$\$\$ READY ON DAY OF FIELD TRIP. (cash, check, credit card)

5. Tell us teachers that will be attending with your group (for groups with 2+ classes).

Step 6: Selecting the correct number of students/teachers

- Teacher Tickets – One free teacher / class!
- Student Tickets – Number of students in group of no more than 3 classes
 - 1 class – number of students (should be less than 40)
 - 2-3 classes – count up all three classes (should be between 40-80)!
 - **Have more classes? You will repeat this process again... so do not fret!!**
- Chaperones Tickets – Remind chaperones to bring \$\$\$ if they are to pay!
- [Add Dissection Fee – For Human Anatomy, CST Review, Something's Fishy]
- [Charter School Fee – If you see this, copy your student tickets into this box.
 - Remember this FEE is separate and must be paid to CVESD!! (Not the living coast).
- [Discovery Charter School only pays for 2 chaperones ahead of time.
 - Extra chaperones cost \$10!!]

Step 7: Check your cart!

- Correct?? Click checkout.
- More classes??? Click back to shopping.
 - Applies to K-3 groups of 4+ classes
 - Applies to 4-8 groups of 2+ classes
- Incorrect?? Click remove, then back to shopping.

SHOPPING CART

[Remove All Cart Items](#)

Product Name	Qty	Price	Subtotal	
Lower Elementary Program - 2-3 Classes	1	\$0.00	\$0.00	REMOVE
*** Name: test test ***				
*** Session Time 9:30am - 1:30pm: Thu, Nov 12, 2015 9:30AM-1:30PM ***				
Teacher Tickets	1	\$0.00	\$0.00	REMOVE
*** Name: test test ***				
*** Session Confirmation: ***				
Student Tickets	41	\$3.00	\$123.00	REMOVE
*** Name: test test ***				
*** Session Confirmation: ***				
			Subtotal:	\$123.00
			Tax (if applicable):	\$0.00
			Total:	\$123.00

BACK TO SHOPPING

CHECKOUT

Step 8: Finish your info and click **Next**

Step 9: Click **Submit Order**

Step 10: Review **Email Confirmation!!**